

**LEGAL NOTICE**  
**CAPITAL WORKFORCE PARTNERS, INC.**  
**REQUEST FOR PROPOSALS**  
**&**  
**BIDDER'S CONFERENCE**  
**WORKFORCE INVESTMENT ACT PROGRAMS FOR ADULTS**  
**JOBS FIRST EMPLOYMENT SERVICES**

Capital Workforce Partners, Inc. (CWP) is seeking qualified organizations to provide career preparation services for adults and business services to companies in the North Central Region of Connecticut. The following services are being solicited through the Request for Proposal (RFP):

One-Stop Service Components to support the delivery of workforce development services in the North Central Region to include:

- Career Preparation and Placement Services
- Business Services
- Online Learning Facilitation, Support and Capacity Building

**The RFP will be released December 23, 2011 at 12:00 p.m.** The RFP will be available for download at the website: [www.capitalworkforce.org](http://www.capitalworkforce.org). Copies may be picked up at the Administrative Offices of CWP at One Union Place, 3<sup>rd</sup> Floor, Hartford, CT 06103 on or after December 27, 2011.

Potential proposers must submit a Letter of Intent to bid by Tuesday January 31, 2012 in order to be considered responsive to the RFP. CWP reserves the right to extend the deadline for Letters of Intent should it deem the response insufficient. **The final proposal is due on Friday, February 24, 2012 at 5:00 p.m. EST.**

The Bidder's Conference is scheduled for Friday, January 6, 2012 from 9:00 a.m. - 11:00 a.m. at Veeder Place, 20-28 Sargeant Street, Hartford, CT.

The release of this RFP does not constitute an acceptance of any offer, nor does such release in any way obligate the CWP to execute a contract with any offeror. CWP reserves the right to accept or reject any or all proposals received or portions thereof.