

**Capital Workforce Partners
One Stop Services – Core Services
RFP Rating/Review Process
April 16, 2009**

RFP closed on March 17, 2009; CWP received 4 proposals for Core Services:

- Career TEAM, Inc.
- KRA Corporation
- Easter Seals of Greater Hartford
- Workforce Training Associates (WTA)

- *Phase 1: Reading/Rating – March 31, 2009*
 - Proposals were read and reviewed by independent raters.
 - The rating team participated in a workshop with CWP staff to discuss the responsiveness, cost analysis, performance data and program design of each proposal.
 - The Rating Team members scored and then ranked all 4 proposals.
 - The 2 top-ranked proposals were selected to advance to Phase 2

- *Phase 2: Interview/Rating – April 7, 2009*
 - Interviews with senior management were conducted with the 2 top-ranked proposing organizations:
 - KRA Corporation
 - Career TEAM LLC
 - Both CWP staff and the Rating Team interviewed senior management from each organization. Questions asked included the organization's vision for delivering the services, previous performance, implementation of the hiring process and willingness to adhere to CWP contract terms.
 - The Rating Team members scored the interview for each organization. Phase 1 and Phase 2 scores were combined to come up with a final score for each proposal.