



Capital Workforce Partners
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Draft-Workforce Investment Board Minutes

April 30, 2009

Note: These minutes are not official until approved by the Board at the June 17 Board Meeting

Attendees: Linda Agnew, John Boyd, Bill Carroll, Karen Chadderton, Rich Cohen, Don Walsh for Bruce Douglas, Lee Erdmann, Ken Flanagan, Silvana Flattery, Elliot Ginsberg, Lindy Lee Gold, Kim Hostetler, Jason Howey, Rich Mullins, Susan Pierson, Bill Putt, John Shemo, John Simoneau, Charles Smith, James Stanley and Mayor Tim Stewart.

Guests: Susan Deschamplain, CTDOL, Kim Andy, OWC

Staff: Tom Phillips, Alex Johnson, Pam Nabors, Jim Boucher, Suzanne Dutilly and Vivian Rivera

Call to Order/Welcome

Meeting was called to order at 8:30am. Rich Cohen welcomed everyone and gave an update of the upcoming CWP 5th Annual Workforce Stars Breakfast and Awards Ceremony, June 17 from 8-10:30am at the CCSU Alumni Hall, New Britain. Invitations will be mailed to all members. There will be a Board meeting following the event at 10:30 in the same location.

Approval of Minutes

Rich entertained a motion to approve the minutes from the February 26 and March 24 meetings. Charlie Smith moved the motion and James Stanley seconded it. Motion was carried.

Consent Agenda Items

Finance & Audit-Charles Smith

Treasurer Smith reviewed the Statements of Financial Position and Activities, and noted the loss of some WIA Core funding through rescissions.

One-Stop Services

ARRA Allocation Plan-Tom Phillips

Tom Phillips presented the One-Stop Services Procurement and Allocation Plan Summary for FY 2010 set forth by the American Recovery & Reinvestment Act Funds (ARRA). We've had a comprehensive and through process resulting in a recommended framework that needs action. Tom gave a brief summary of the outcome of the special Board meeting from March 24, 2009 along with the challenges that CWP faces in the coming months. Some members had questions and comments on the participant selection choices for the youth program, the value/impact that some youth are going to be left with, and the balance of available slots for the targeted in-school and out-of-school youth. Rich Cohen responded that we will look at the intention/design of the stimulus requirements and guidelines to determine how we will better serve the population. The One-Stop Services Committee will be reporting back to the Board on this plan. Rich entertained motion to approve the plan. Lee Erdmann moved the motion and Bill Putt seconded it. Motion was carried. Rich Cohen and Tom Phillips commended the three Chairs of the Finance & Audit, One-Stop Services and Future Workforce Services Committees for all the work, effort and preparation that has been done pertaining to the stimulus package.

One-Stop Contract Recommendations-Bill Putt

Committee Chair Bill Putt presented the One-Stop Services Allocation Plan. He said all RFPs have been received and rated and the One-Stop Services Committee's recommendation for the Intensive

Services contract is to KRA Corporation from Maryland. This organization has a strong, definite focus on employment versus a more social services orientation. KRA is currently operating programs with excellent performance measures and work history in Virginia and Philadelphia as well as in a number of other locations, and they have been able to enter new locations and exceed. In order to make the change to the new employer, One-Stop staff will be asked to resign from their current positions and interview with KRA. Charlie Smith acknowledged the focus and accountability of one single manager to oversee the entire operation makes more sense. Members had the opportunity to ask questions and voice their concerns regarding job retention and recruitment of employees and the concerns of existing, local agencies. Bill Putt addressed all concerns and clarified that CWP's principal goal is to tighten up performance while providing quality services. Bill Putt called for a motion to accept the recommendation of awarding KRA the Intensive Services contract; Charlie Smith moved the motion and John Simoneau seconded it. Motion was carried.

The One-Stop Services Committee also recommended that Career Team, LLC, the incumbent, be awarded the Core Services contract. There was no extended discussion on this recommendation. Bill Putt made a motion to approve the recommendation; and Lee Erdmann seconded the motion. Motion was carried.

The Jobs First Employment Services (JFES) Training contract recommendations were also discussed. The One-Stop Services Committee requested that the awards will be made contingent upon State guidance and funding, and recommendations will be made based upon scoring and geographic need for JFES services. Bill Putt made a motion to accept the recommendation; Lee Erdmann seconded the motion. Motion was carried.

Bill Putt made a motion to authorize the One-Stop Committee to approve negotiated amounts with selected vendors at the maximum amounts of \$4.5 million for Intensive services and \$1 million for Core services. Lee Erdmann seconded the motion; motion was carried.

Future Workforce Services

WIA Youth Contract Recommendations-James Stanley

Committee Co-Chair James Stanley presented the recommendation plan for the Summer Youth Employment and Learning Program 2009 set forth by the Future Workforce Services Committee. The recommended service providers were deemed eligible for funding pending availability of the State of Connecticut, City of Hartford and private foundation funds. James also talked about the hurdles that CWP faces in finding worksites to support the program due to new federal requirements. Also, the Committee further recommended that it be empowered by the Board to agree on actual contract amounts based on funding availability, geographic distribution, and youth service needs. These decisions would be made at their committee meeting in May. Board member questions were answered and clarified. Lee Erdmann made a motion to accept the two contract recommendations and Karen Chadderton seconded the motion. Motion was carried.

Governance

Update on Board Member Recruitment-Charlie Smith

Charlie Smith summarized the Governance Committee report and encouraged all members to nominate one candidate for the upcoming 2009-2102 Board class.

President & CEO Report-Tom Phillips

Tom Phillips discussed the FY'10 budget for WIA Youth and Adult Dislocated Workers adding even with ARRA Stimulus funding, we will face additional service challenges if city of Hartford and state money is also not forthcoming.

The meeting was adjourned with a motion from Lindy Lee Gold. The motion was seconded by Lee Erdmann.