



Capital Workforce Partners  
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## Workforce Investment Board Minutes March 2, 2011

**Attendees:** Ram Aberasturia, Scott Bertrand, John Boyd, Bill Carroll, Steve Cassano, Jonathan Colman, Ken Flanagan, John Hesterberg for Silvana Flattery, George Fournier, Lindy Lee Gold, Kim Hostetler, Martha McLeod, Tom Mongellow, Rick Mullins, Susan Pierson, Rod Powell, Bill Putt, Jonathan Richmond, Fernando Rosa, John Shemo, John Simoneau, Charles Smith, and Carl Stephani.

**Staff:** Tom Phillips, Alex Johnson, Danielle Bradley, Sandra Rodriguez and Suzanne Dutilly

Board Chair Charles Smith called the meeting to order at 8:40 a.m. and congratulated Steve Cassano on his election as State Senator, and Ram Aberasturia on his recent election to the East Hartford Town Council. Chairman Smith also announced that the Bond Commission has approved \$1.3 million to fund the Mortgage Crisis Jobs Training Program for this and part of next year.

### Consent Items

- December 9, 2010 Meeting Minutes- **Enfield One-Stop Location Update was amended by Bill Putt to include, "The total cost for the space, including utilities, should not exceed \$60,000".**
- Quarterly Financials

**Outcome:** Motion to approve the Consent Items was made by Lindy Lee Gold, and seconded by Jonathan Colman. Motion carried.

### Committee Reports

#### **Finance & Audit**

- **Financial Dashboard as of December 31, 2010**

Danielle Bradley reported on the Dashboard indications. She also noted that staff is directly working or a partner on three federal US DOL grants-Hartford Civic Justice Corps, CT Green Jobs Funnel Initiative and Hartford Reintegration of Ex-Offenders, and all are due this month.

**Outcome:** A motion to accept the Financial Dashboard as of December 31, 2010 was made by Lindy Lee Gold. Martha McLeod seconded the motion. Motion carried.

- **Budget Process FY 2011-2012**

Board Treasurer Jon Colman noted that the Finance & Audit Committee is going over various scenarios of what might happen regarding revenue funding projections and they will have a better idea as things progress. He added there will be some implications to both the Operation and Program budgets that will have to be considered.

#### **Strategic Management**

##### **Performance Dashboard Report**

Kim Hostetler, Strategic Management Vice Chair, reviewed the document noting that the job placement rate is a problem that we continue to see, especially over the last few years.

**Outcome:** A motion to approve the Strategic Management Dashboard was made by Kim Hostetler. Martha McLeod seconded the motion. Motion carried.

## **Integrated Budget & Business Plan Calendar**

Kim also reviewed the 2011-2012 Business Plan Time Line noting there will be a Board Meeting to discuss proposed revisions to the plan Friday, May 20.

## **Future Workforce Services**

### **Recommendation to Qualify Vendors**

Alex Johnson reviewed the document noting that this coming summer, because of reduced funding, the number of programs will be consolidated into larger lead agencies, thus reducing the number of providers managing all program components.. He added we are also requiring providers to be able to do their own payroll for participants. He said CWP has received 12 responses to the RFP and asked that the Future Workforce Services Committee be allowed to select the providers. He added there is currently no funding officially approved for the 2011 Summer Youth Employment and Learning Program to provide start-up funding to agencies and thus designated lead agencies will be required to front this cost..

**Outcome:** A motion to approve the Recommendation to Qualify Vendors was made by Fernando Rosa. Lindy Lee Gold seconded the motion. Motion carried.

## **One-Stop Services**

### **Facilities Update**

John Simoneau, who chairs the Facilities Ad Hoc Committee for the One Stop Committee, reported the new lease for Enfield has not yet been finalized. The ad hoc committee is reviewing all the One-Stop locations in an effort to better define our facilities needs and service model and maximize our effectiveness by better utilizing current and future space and technology, before further discussion and recommendations by the full One Stop Committee discussion then followed with Jon Coleman noting he trusted the committee to make some tactical decisions on costs, etc., if necessary. Alex Johnson added that there are some immediate actions the One Stop Committee needs to take and the goal is to look at our facilities model and determine where we can save money now and in the future.

**Outcome:** A motion was made by Jon Colman to authorize the One-Stop Committee to undertake and make the necessary immediate decisions relative to the facilities within the parameters that 1) those decisions overall will lead to a reduction in facility costs and 2) that they will report to the board on the action they took and the overall facilities plan. Lindy Lee Gold seconded the motion. John Boyd abstained from voting. Motion carried.

## **Governance**

### **Board Survey Recommendations**

John Boyd, Committee Co-Chair, noted the survey showed that board members feel we need more diversity on the board and we need to explore expanding use of the Consent Agenda.

## **President & CEO Report**

### **• Governor Malloy FY 2011-2012 Budget**

Tom Phillips said a lot of our advocacy groundwork has paid off and is reflected in the Governor's budget reflects both proposed demand job creation and supply talent pipeline strategies and funding.. He added the Governor recently spoke at our Youth Advocacy Day at the State Capitol, and funding for the 2011 SYELP, MCJTP and Incumbent Workforce Training Program is in the Governor's budget. Steve Cassano added that people are upset but realize the Governor is addressing the problems.

- **House Appropriations Proposed WIA Cuts in Continuing Resolution & WIA Reauthorization**

Tom noted that things are very fluid in Washington now and WIA is competing in the Bill with other labor, education and human services programs including Head Start. He added our national advocacy efforts are making a difference and the Connecticut delegation says it is important they hear from board members and the business/organization that CWP represents about the importance and impact of our work.. Tom thanked Sandy Rodriguez for her efforts and urged board members to continue their state and federal advocacy efforts as well. Charley Smith, reminded the board that they agreed to be advocates for workforce issues and added that based on his meeting with Connecticut congressional delegation staff, they want to hear from constituents. Tom Mongellow added that the delegation is blocking out a week a month to be in the state and Tom Phillips added that Senator Blumenthal is a member of the HELP Committee that will be responsible for WIA Reauthorization. Rod Powell asked if CWP has information on the overall economic impact of one person going from TANF to a full-time job. Tom said staff has been researching a “total equation analysis” of the public money saved in health care, general assistance, and the money generated in taxes, etc. to address this.

### **Adjournment**

Lindy Lee Gold made a motion to adjourn the meeting. Ken Flanagan seconded the motion. Motion carried and meeting was adjourned.