



Capital Workforce Partners
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Draft-Workforce Investment Board Minutes
June 17, 2010

Attendees: John Boyd, Sheldon Bustow, Bill Carroll, Rich Cohen, Jonathan Colman, Christine Curtin, Ken Flanagan, John Hesterberg for Silvana Flattery, Gena Glickman, Deborah Gogliettino, Lindy Lee Gold, Kim Hostetler, Tom Mongellow, Rick Mullins, Susan Pierson, Bill Putt, Jonathan Richmond, Fernando Rosa, Tami Schweikert, John Simoneau, Charles Smith, Carl Stephani and Joseph Toner.

Staff: Tom Phillips, Alex Johnson, Sandra Rodriguez and Suzanne Dutilly

Tom Phillips started the meeting by thanking Rich Cohen for serving two terms as board chair. Rich thanked all board members for their unselfish gifts of time and commitment to Capital Workforce Partners. He noted the board and CWP staff are "a terrific group that any Chair and CEO would be proud to call their team," and added that Tom should be proud of his leadership because "our board works." Rich compared the chairmanship of the board to that of a conductor of an orchestra and noted the board's transition is nearly complete as he passes the baton to the new chair. He closed by saying he hopes the board continues to make good music while moving the needle to help people change their lives.

Rich Mullins congratulated the board and the CWP staff for the 6th Annual Workforce Stars Breakfast and Awards Ceremony noting that two New Britain companies, both growing, small businesses, were honored. He added there was a great cross-section of businesses and award recipients and the event was "very well done."

Board Chair Rich Cohen asked for motion to authorize the new FY 10-11 Board Chair Charles Smith to sign documents on behalf of the board.

Outcome: A motion to authorize 2010-2011 Board Chair Charles Smith to sign documents on behalf of the CWP board of directors was made by Lindy Lee Gold, and seconded by Jonathan Colman. Motion carried.

Consent Items

- April 22 and May 21, 2010 minutes
- Third Quarter Financials
- Board Nominations for 2010-2013 Term
- 2010-2011 Meeting Schedule

Outcome: Motion to approve the Consent Items was made by Jonathan Colman, and seconded by Fernando Rosa. Motion carried.

Chairman's Report

Governance Committee Recommendations

Election of 2010-2011 Officers

The 2010-2011 slate of officers includes Charles Smith, Chair; Ken Flanagan, Vice Chair; Jonathan Colman, Treasurer; and Carl Stephani, Secretary.

Outcome: Motion to approve the 2010-2011 Slate of Officers was made by John Boyd and seconded by Lindy Lee Gold. Motion carried.

2010-2011 Standing Committee Leadership

Standing committee chairs and vice chairs for 2010-2011 include:

Finance & Audit: Jonathan Colman and Deborah Gogliettino

Future Workforce Services: James Stanley and Jason Howey

Governance: John Boyd and Ken Flanagan

One-Stop Services: Bill Putt and Sheldon Bustow

Strategic Management: Lyle Wray and Kim Hostetler

Outcome: Motion to approve the 2010-2011 Standing Committee Leadership was made by Fernando Rosa and seconded by Gena Glickman. Motion carried.

Committee Reports

Finance & Audit & Strategic Management

Final Approval of the Integrated Budget and Business Plan

Charlie Smith noted that the board discussed this document extensively at the special May 21 meeting and said he was very impressed with how this document came together. Kim Hostetler, Strategic Management Committee Co-Chair, thanked the staff for the tremendous work on this document and said the update process will start earlier next year.

Outcome: Motion to approve the 2010-2011 Integrated Budget and Business Plan was made by Jonathan Colman and seconded by Lindy Lee Gold. Motion carried.

Future Workforce Services

WIA Youth Funding Recommendations

Alex Johnson, CWP COO, presented the recommendations for the Future Workforce Services Committee. He reviewed the recommended slot and funding levels for SYELP 2010 and WIA Youth FY11 noting that we are aligning WIA youth with the summer program, and the first quarter of the year-round programs will be funded with TANF funds. John Simoneau asked why CRT is getting funding after the summer when the will not be renewed for FY11 and Alex replied that the youth in the program will transition to summer programs and the funding will be used to support WIA-required follow-up. For the FY 10 WIA Youth Contracts Renewal Recommendations, Alex noted that the committee only recommended unconditional renewal for contracts that were satisfactory across the board.

Outcome: Motion to approve the WIA Youth Funding Recommendations was made by Lindy Lee Gold and seconded by Tom Mongellow. Motion carried

President & CEO Report

2009-2010 Top Ten Achievements

Tom Phillips reviewed the list noting CWP implemented its ARRA-funded Summer Youth Employment and Learning Program for 2,005 participants in six weeks. He noted the #1 accomplishment was successful advocacy restoring \$17.5 million in state TANF funds, \$3.5 million in state Youth Employment funds, a state application for \$12.5 million in Federal TANF ARRA funds and restoration of \$1.8 million for the Mortgage Crisis Job Training Program. Tom thanked CWP Board Member Tom Mongellow for all his work on the restoration of the Mortgage Crisis funding.

Legislative Update

Tom Phillips said the feds are still working on the FY11 budget and he thinks both the budget and WIA reauthorization most likely will be pushed into the new congress after January 2011.

July 6 Visit by US Department of Education Assistant Secretary Brenda Dann-Messier

Tom invited all board members to attend the reception at the CT Science Center on the 6th.