

**Capital Workforce Partners
Strategic Management Committee**

Project Management Plan

Task	Start Date	End Date	Strategic Management Committee Action
Develop strategic objectives consistent with Board goals	1/30/2009	1/30/2009	Participation in facilitated development discussion
Develop performance metrics linked to strategic goals	1/30/2009	1/30/2009	Participation in facilitated development discussion
Reconcile Board goals, strategic objectives, and related performance metrics with existing Results-Based Accountability model	Feb 2009		Review and approval of staff white paper
Review and revise cross-program performance measures based upon their ability to enhance decision-making	Feb 2009		Review and approval of staff recommendations
Develop revised menu of program measures based upon their ability to enhance decision making, informed by data audit	Feb 2009		Participation in facilitated development discussion
Identify critical data development and report development agenda	March 2009		Participation in facilitated development discussion
Create report formats for strategic management committee and full board that are useful for cross-program review and decision-making	March 2009		Review of potential report formats; provision of input and suggested changes
Develop first populated report with available data	April 2009		Review actual data; develop questions based upon data review
Create recommendations for cross-program performance improvement and achievement of strategic objectives	May 2009		Review output of staff turn the curve sessions; ask follow-up questions
Finalize actions steps for improving performance and achieving strategic objectives	June		Finalization of action steps