



**Capital Workforce Partners**  
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## **Workforce Investment Board Minutes**

### **October 22, 2009**

**Attendees:** John Boyd, Sheldon Bustow, Karen Chadderton Rich Cohen, Jonathan Colman, Christine Curtin, Bruce Douglas, Lee Erdmann, Carlos Figueroa, Ken Flanagan, John Hesterberg-designee for Silvana Flattery, Gena Glickman, Deborah Gogliettino, Lindy Lee Gold, Cherie Griffith-Dunn, Tom Mongellow, Rich Mullins, Susan Pierson, Bill Putt, Jonathan Richmond, Fernando Rosa, John Simoneau, Charles Smith, James Stanley, and Denise Whitford.

**Staff:** Tom Phillips, Alex Johnson, Danielle Bradley, Sandy Rodriguez, Vivian Rivera, Jim Boucher, Dennis Mink and Suzanne Dutilly

### **Chairman's Report**

Chair Rich Cohen introduced Dennis Mink, CWP's Summer Youth Employment and Training Program Coordinator who gave an overview of the 2009 Summer Youth Employment and Learning Program and introduced two of the following Dream Resume Winners. Each winner received a \$75 gift certificate and book related to his/her chosen careers.

Ashley Mussington – Registered Nurse – Urban League of Greater Hartford  
Pravesh Mallik – Software Developer – The Village  
*Runner Up - Natasha Mari Caquias – Maternity Nurse – Boys and Girls Club*  
Taylor Edison – Veterinary Medicine – Restoring Life Ministries  
Annette Brzoska – High School Teacher – New Britain YWCA  
*Runners Up – Adrianna Soldevila – Lawyer – Capital Community College*  
*Ezequiel Ortiz – Criminal Justice / Forensics – Restoring Life Ministries*

One of the students, Annette Brzoska from New Britain thanked the board for giving her the opportunity to work this summer. Her instructor at the New Britain YWCA told the board that after 6 weeks in the program, she saw an amazing change in the student's vocabulary and self confidence. She added that this is a very rewarding program, all the staff were very impressed with the youth and the work they accomplished. She urged the board to "continue doing what you're doing", and on behalf of the YWCA of New Britain, thank you very much!" Tom Phillips said his goal is that each board member has a student work at their job site next summer. Rich added that it was a challenging summer and congratulated Tom and his staff for a great job under difficult circumstances.

### **Consent**

September 24, 2009 minutes  
Governance Discussion Notes from Sept 24 Board Meeting  
Draft Board Operations and Annual Calendar

*A motion was made by John Boyd to approve the above consent items. Lee Erdmann seconded the motion. Motion carried.*

### **Action**

#### **Summer Youth Employment and Learning Program Update**

Jim Boucher, CWP's Director of Youth Services said the Future Workforce Services Committee will review the summer program results and data systems and further refine it for a future presentation to the board. He referred to the statewide grid in the PowerPoint presentation noting the question we had to answer was can we serve quickly and wisely a large number of summer participants. Overall CWP certified 2,454 WIA youth, and it took 30 to 45 minutes to process each applicant. There were 2,006 individuals served and 1,729 not served because there were not enough funds. Statewide there were 12,953 applicants with 6,950 not served.

Jim added that a lot of the money the youths were paid went back into the community. Lindy Lee Gold asked if the older age of youths (up to age 24) had an impact on the program, and Jim replied we will have more answers after the Future Workforce Services Committee reviews the numbers. Jim added CWP's number one priority is to serve more youth, adding that altogether with leveraged funds it was a \$4 million program.

### **Funding & Advocacy –Youth Employment Resolution**

Tom Phillips said we have to work as a board to really protect the state and federal funding for summer youth next year. On the federal level, the ARRA money is for one-time funding. The effort has to start now as Congress is working on the 2010 budget. Right now we are in Continuing Resolution mode, and we expect the Labor HHS budget won't be passed until the new Congress next year. We want the government to continue the federal summer youth employment program. Steve Cassano, chair of the Legislative Advisory Committee, is working on getting the National League of Cities to approve the attached proclamation. The message is that education and workforce development go hand in hand. Tom notes we need to have our board involved in our advocacy efforts. Tom Mongellow said Tom and CWP do a great job at the state capitol, and he reminded the board to thank both our state and federal legislators for supporting CWP's workforce efforts.

*Lee Erdmann moved to accept the proclamation for the continued support of federal funds for summer and year-round youth employment. Jon Colman seconds. Motion carried.*

### **Update on Current Federal and State Grants**

Tom Phillips referred to the chart on the ARRA stimulus funds grants, and added this is a snapshot of what we've been doing, and we will continue to refine it as grants are funded. Pathways out of Poverty has been submitted and we are doing advocacy work with Senator Dodd and Congressman Larson asking them to call Secretary of Labor Solis. Tom said if all grant requests were funded, we would add 5 and ½ new positions. He also noted the recent redesign of adult education in Hartford could become a model for what adult education will look like in the state.

### **WIA Reauthorization Update**

Workforce Investment Act (WIA) reauthorization update is important because WIA was enacted in 1998 and never reauthorized. Now that we've had experience managing under this act since 1998, we have an excellent opportunity to recommend changes, etc. The seven categories we want to focus on are:

- Business-Driven
- Guided by Local Control
- Funded to Reflect Its Importance
- Driven by Appropriate Measures
- Focused on Youth
- Built on Partnerships
- One-Stop Career Centers as Critical Service Delivery Mechanism

He asked board members to read the document and e-mail him their comments. He added, private sector members should take a look at the business-driven section and let him know if there should be changes. His goal is to bring this back to board for adoption at the December meeting.

### **The Hartford Courant Indicators Report**

Tom said we want *The Hartford Courant* to do a report card on our community performance in building the region's talent pipeline. He is working with the Strategic Management Committee to fine tune this year's report, and he needs to get it to *The Courant* before the holidays. This report was a collaborative effort of several organizations that determined these indicators. *The Courant* has run this 'report card' for two years in a row and we hope to get this run again this year.

**Other Business**

Board Chair Rich Cohen said we will reach out to the new board members to schedule a short meeting early next year to see how they are assimilating.

Rich said that historically the CEO review has been done by the chair person and because of the increase workload this summer, the review was delayed. He said he thinks the review is too informal and he and Board Treasurer Charlie Smith will prepare a more formal review process and present it to the Governance Committee for approval. The Executive Committee will then use that document to review the CEO. Gina Glickman added that the CEO evaluation should also include an evaluation of the organization and whether CWP achieved its goals

**Adjournment**

*Lee Erdmann moves to adjourn, Carlos Figueroa seconds. Meeting adjourned at 10a.m.*