

**Capital Workforce Partners Governance Committee Work Plan
January 1, 2010 to June 30, 2010**

GOAL: Strengthen the board's ability to lead Capital Workforce Partners (CWP) through board development and the governance practices that guide its work

Strategy	Objectives	Responsible	Timeline	Outcome	Status
1.1 Assess the board's performance in support of the strategic objectives of CWP	1.1.1 Utilizing this matrix, develop FY '10-'11 committee work-plans with outcomes and timelines for annual review	Governance Committee Board Committees Executive staff	6/10 and then annually	Each Board-level committee will have an annual work plan and set of expected outcomes	Each committee has developed a set of outcomes
	1.1.2 Assess the board's performance in support of the strategic objectives of CWP	Governance Committee	2/10 Define outcomes for board evaluation. Present at Feb. 25 meeting	Agreed upon set of assessment criteria	
			3/10 develop tool	Assessment tool for the Board	
			4/10 implement tool and provide feedback to full board	Implementation of first Board assessment process and then conducted annually	
	1.1.3 Quarterly feedback from Board on effectiveness of governance practices	Governance Committee	Quarterly	Ongoing feedback on effectiveness of board development practices	

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2.1 Increase the Board’s knowledge of key strategic issues impacting CWP	2.1.1 Develop a board education and training schedule focused on governance practices, legislative advocacy, CWP’s operations, and trends in workforce development	Senior Management and Program Directors	By 6/10 the board training and development schedule will be developed and presented to the board for the ’10-’11 fiscal year.	Board members have increased knowledge of key trends in the workforce development field, CWP’s key strategies, etc. Board members in a better position to engage in strategic dialogue and decision-making around the next phase of CWP’s work	990 Presentation at February 2009 board meeting Board Survey completed Fall 2009
2.2 Leadership development to ensure board members have the tools needed to be effective and the board has a seamless transition in leadership	2.2.1 Create a board leadership development and succession plan to support short-term and long-term leadership needs of the CWP Board	Governance Committee	3/10-Draft plan for review	A succession plan for Board leadership Board leadership development plan that includes training and other strategies to support emerging leaders on the CWP Board	