



Capital Workforce Partners
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Workforce Investment Board Minutes
December 3, 2009

Attendees: John Boyd, Sheldon Bustow, Bill Carroll, Steve Cassano, Rich Cohen, Jonathan Colman, Christine Curtin, Lee Erdmann, Ken Flanagan, Elliot Ginsberg, Gena Glickman, Lindy Lee Gold, Cherie Griffith-Dunn, Kim Hostetler, Jason Howey, Clarke King, Tom Mongellow, Rich Mullins, Bill Putt, Jonathan Richmond, John Shemo, John Simoneau, Charles Smith, Carl Stephani, Denise Whitford and Lyle Wray

Staff: Tom Phillips, Alex Johnson, Danielle Bradley, Vivian Rivera, Jim Boucher, and Suzanne Dutilly

Consent Items

- October 22, 2009 minutes
- Quarterly Financials
- Modification to ARRA Plan

Outcome: Motion to approve the Consent Items was made by Carl Stephani, and seconded by Jon Coleman. Motion carried.

Committee Reports

Finance & Audit

CFO Danielle Bradley reviewed the **Audit Report** noting there were no findings. CWP Treasurer Charles Smith noted that the Finance and Audit Committee met with the auditors in executive session to see if they had any observations to share and their report was everything was fine. He thanked Danielle and her staff for a job well done. Danielle also said we will e-mail the 990 to the board in the next few weeks. She asked board members to review it within 3 to 4 days and let her, Charlie or Jon Colman know if they have questions.

Outcome: Motion to approve the Audit Report was made by Jon Colman, and seconded by Jason Howey. Motion carried.

Financial Dashboard as of September 30, 2009

Treasurer Charles Smith noted this Dashboard is CWP's first attempt to give the board a financial snapshot of where we are. He asked board members to "let us know if we are providing the information you want." Danielle added that CWP's goal is to have 10 day's cash on hand and added, at this point in the year we are on track for spending one quarter of our funding. Bill Putt asked if we had spent all the Stimulus funds and Danielle replied that as of September, we have spent 85% of the youth stimulus funds. John Simmoneau asked if there were any issues with contractors getting paid, and Danielle replied that we try to get everything out within 30 days.

Resource Development and Sustainability Plan

Tom Phillips noted this plan is an attempt to hold CWP accountable. He directed board members to look in the top box in terms of new funds adding there is a lot in the pipeline and the summary of ARRA grants will give board members a better understanding of the grant funding CWP might receive. He said we will develop a new format for this report next year and it will be updated on a quarterly basis.

Outcome: Motion to approve the Resource Development and Sustainability Plan was made by Carl Stephani, and seconded by Rich Mullins. Motion carried.

Legislative Advisory

2010 State Legislative Priorities

Committee Co-Chair Steve Cassano said the Jobs Funnel program has been cut in half and the Mortgage Crisis Job

Training Program is now at 20% of original funding. “That’s my rosy report from the legislative advisory committee,” he said, adding, “we will do what we can, we do have some advocates, but there are so many things not happening that it is hard to focus.” Tom Phillips noted that the first three priorities are statewide and last two are CWP priorities. Our goal this year is to maintain funding.

Tom Mongellow added that the Capitol is chaotic and we will have to look at existing resources that are out there and look to state agencies that might be able to support programs. He urged board members to get involved and talk to their local legislators and tell them how important these programs are.

Rich Mullins asked if any future recovery dollars are coming, and Elliot Ginsberg said there is a huge disagreement on whether or not there will be another stimulus package Tom Phillips added we are hearing there is a priority to push a federally-funded summer youth employment program. Elliot Ginsberg asked if there was any thought in looking at CWP’s programs as a return on investment, adding, if choices have to get made, is there a sense of return on investment. He added now is the time for prioritizing and making choices before we approach the legislature. Jon Colman pointed out that the WIBs are up against the municipalities and since it is an election year for the state legislature; that is where the money is going.

Outcome: Motion to approve the 2010 State Legislative Priorities was made by Steve Cassano, and seconded by Jon Colman. Motion carried.

Future Workforce Services

Year-Round Youth Employment RFP Recommendations

Elliot Ginsberg recused himself from this discussion and left the room.

Future Workforce Services Director Jim Boucher reviewed the recommendations, noting that the RFP focuses on youth employment programming that aligns with school district academies. He added we just completed summer youth data set, will review the results at the December 15 Future Workforce Services Committee meeting. The agencies that are recommended for funding are:

- Blue Hills Civic Association & Culinary Arts Academy	(Hartford)	\$55,000*	State funds
- Catholic Charities & Nursing Academy	(Hartford)	\$55,000*	State funds
- Urban League of Greater Hartford & Pathways to Technology	(Hartford)	\$60,000**	WIA ARRA
- CREC & Manchester High School	(Manchester)	\$55,000*	State funds
- Consolidated School District of New Britain	(New Britain)	\$55,000*	State funds
- OIC, Inc. of New Britain & CSDNB	(New Britain)	\$60,000**	WIA ARRA
Total Allocations		\$340,000	

* \$55,000 represents funds for 25-30 youths qualifying for program effectiveness upon contract negotiation

** \$60,000 represents additional dollars to support WIA ARRA requirements.

The committee also recommended conditional funding for the following three agencies based on whether or not the Governor releases the funding:

Connecticut Puerto Rican Forum & Bulkeley High School (Hartford)	\$55,000 State Funds
CREC & East Hartford High School (East Hartford)	\$55,000 State Funds
CREC & Enfield (Enfield)	\$55,000 State Funds
Total Allocations	\$165,000

Outcome: Rich Mullins abstained from voting. A motion to approve the Year-Round Youth Employment RFP Recommendations was made by Clarke King, and seconded by Jon Colman. Motion carried.

Strategic Management

The Hartford Courant 2009 Indicators Report

Committee Co-Chair Kim Hostetler said this is the third year we’ve done this report; the committee spent time looking at the results and is disappointed in the little to no progress shown in the last year. The committee suggests discussion with educators, businesses and legislators on how to engage them in changing these numbers. Kim noted the need for the board to devote more time to this issue at the February 25 meeting.